**Overview:**

Students can view their unofficial transcripts and order official transcripts within STAR.

**How to view your unofficial web transcript:**

1. Log into the [WVU Portal](#) and click on STAR at the top of the page.

   **Note:** If you are a former student, access STAR directly at [star.wvu.edu](http://star.wvu.edu). You may need to reset your Login account before you can access STAR. View our [STAR Information for Former Students](#) article to learn more.

2. Click **Student Services and Housing**.
3. Click **Student Records**.
4. Select **Academic Transcript** to view your unofficial web transcript.

If you have trouble accessing your transcript, contact the [Office of the Registrar](#).

**How to order an official transcript:**

1. Log into the [WVU Portal](#) and click on STAR at the top of the page.

   **Note:** If you are a former student, access STAR directly at [star.wvu.edu](http://star.wvu.edu). You may need to reset your Login account before you can access STAR. View our [STAR Information for Former Students](#) article to learn more.

2. Click **Student Services and Housing**.
3. Click **Student Records**.
4. Select **Order Official Transcript - WVU Main Campus ONLY**. You will be redirected to a new screen.

   ![Order Form](#)

   Attempting to open another browser window (a popup) with your information to Credentials.

   If the window does not launch in 5 seconds, please click [here](#)

   Be sure to close all browser windows when you are done to protect your information.

5. Review the ordering information and click **Start My Order** at the top of the page to fill out an order form.
For more information, check out the TranscriptsPlus FAQ.